



## Livestock Organic System Plan

Please complete this form in its entirety if you are new applicant. Please also ensure that you attach the Livestock Organic System Plan Annual Update. Sign this form and attach supporting documentation as specified in Section 8 of the Farm Organic System Plan Annual Update. Any incomplete information may lead to a delay in certification. Use additional sheets if necessary. Mark any sections that do not apply to your operation as "Not Applicable." Contact your Chapter Administrator or the Humboldt office, if you have any questions regarding the completion of this form. **This form is confidential when completed.**

### SECTION 1: General Information

Operation Name:			Operator Number:		
↑ <b>The Operation Name must be a person and a person means an individual, a corporation, an association, or an organization recognized as a legal entity. This name goes on the certificate.</b>					
Other Name (s):					
↑ <b>Other Name(s) may be another name by which the certificate holder is commonly known in the marketplace or the name the holder commonly does business under. This name may be added on the certificate but must clearly be referred to as "doing business as" or "DBA." Leave blank if you don't have any.</b>					
<b>Contact Person's Name:</b>					
Secondary Contact Person's Name (if applicable):					
<b>PHYSICAL INSPECTION LOCATION INFORMATION</b>			<b>OPERATION'S CONTACT INFORMATION</b>		
Address:			<input type="checkbox"/> Same information as inspection location		
Mailing Address:					
City:	Province:	Postal Code:	City:	Province:	Postal Code:
Phone 1:		Phone 2:	Phone 1:		Phone 2:
Cell:		Fax:	Cell:		Fax:
E-mail Address:			E-mail Address:		
Web Site:			Web Site:		
Please provide directions to the inspection location(s) and indicate when you are available to contact:					
1. Please list previous organic certification applications to other agencies (name, year(s) of application, outcome of application).					

Applicant Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 2: Livestock Origin and Identification Systems

<p>1. Please identify the livestock identification (ID) system(s) in place.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> ear tags  <input type="checkbox"/> ear notches  <input type="checkbox"/> visual (photo)  <input type="checkbox"/> banding  <input type="checkbox"/> tattoos         </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> micro-chips  <input type="checkbox"/> collar/neck chain with animal ID, name, etc.  <input type="checkbox"/> radiofrequency identification (RFID) transponders  <input type="checkbox"/> group containment  <input type="checkbox"/> other (specify):         </td> </tr> </table>	<input type="checkbox"/> ear tags <input type="checkbox"/> ear notches <input type="checkbox"/> visual (photo) <input type="checkbox"/> banding <input type="checkbox"/> tattoos	<input type="checkbox"/> micro-chips <input type="checkbox"/> collar/neck chain with animal ID, name, etc. <input type="checkbox"/> radiofrequency identification (RFID) transponders <input type="checkbox"/> group containment <input type="checkbox"/> other (specify):
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<p>2. Please explain the details of the ID system, i.e., how does the ID system allow for the identification of individual animals (or groups of animals, e.g., poultry flocks)?</p>		
<p>3. If conventionally manages animals are raised on the operation, please describe the measures taken to ensure segregation of organic and non-organic animals, feeds, medications, etc. For example, where are conventional feeds stored?</p>		
<p>4. Please describe how organic animals treated with a prohibited material are segregated or otherwise identified as ineligible for organic production.</p>		

## SECTION 3: Livestock Feed

<p>1. Are animals administered drugs, antibiotics, or growth hormones? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p><u>If yes</u>, please list products used.</p>
<p>2. Are livestock fed any plastic pellets for roughage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>
<p>3. Are livestock fed any formulas containing urea or manure? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>
<p>4. Are mammals or poultry fed mammalian or poultry slaughter by-products? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>
<p>5. Please describe the records that are maintained to document feeding (dates, amounts fed, etc.)</p>

Applicant Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 4: Health Care Practice

1. Please describe the preventive livestock health care practices established and maintained on your operation.

2. Are physical alterations (castration, dehorning, debeaking, etc.) performed on livestock?  
If yes, please list physical alterations and reasons.

Yes  No

3. If alterations are made, what methods are used to minimize suffering (e.g. performing at an early age, anesthetics, etc.)?

4. Please describe the health care records that are maintained for your livestock (for example, what is documented, how is it documented, etc.).

5. If organic production methods and allowed products are not adequate, how are animals cared for?

## SECTION 5: Living Conditions

1. Please describe housing for each animal type, including a description of the floor (e.g. concrete, ½ slatted, fully slatted, etc.) and any bedding provided.

2. Please indicate the age at which animals are weaned (if various types of animals are raised, indicate age for each livestock type) and what documentation denoting weaning is maintained.

3. How is the manure managed in the operation (including how often any confinement areas are cleaned)?

Applicant Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**POULTRY**

Not Applicable

4. Please describe outdoor access provided for poultry.

5. What is the square footage of the poultry house? (if there is more than one barn, indicate the square footage of each barn including the area of all useful floor levels in the case of multi-level systems).

6. Please list the total number of birds kept in each poultry house.

7. Is artificial lighting used?

Yes  No

If yes, what is the total day length when prolonged with the use of such lighting?

**SECTION 6: Transportation and Slaughter**

Not Applicable

1. Is there at least one person responsible for the wellbeing of livestock at each step of the transportation process?

Yes  No

2. Is an animal identification method in place during transportation to ensure organic animals can be adequately tracked?  
If yes, please describe.

Yes  No

3. Is the loading area and means of transportation free of protrusions that could cause bruising and/or injury?

Yes  No

4. Is clean transportation provided?

Yes  No

5. Do the methods of transportation provided adequate ventilation and comfortable headspace so that the animal is able to stand in a natural position?

Yes  No

6. Do you use any tranquilizers during loading, transport or unloading?

Yes  No

7. Please describe the transportation method used for each animal type.

8. Please describe how you document the amount or processed meat products that are a result of the slaughter of your organic animals. If a lot number is used, please explain the numbering system.

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9. What records are maintained for transportation and slaughter?

### SECTION 7: Dairy and Egg Production

Not Applicable

1. Please describe egg-handling techniques, including any cleaning done, materials used for cleaning, shell coatings, packaging, and transportation. Please submit an Input Review Request with labels for any products used.

2. Please describe the type of records that are maintained to document milk and egg production and sales. If a lot number is used, please explain the numbering system.

### SECTION 8: Record Keeping System

*Standards require that records disclose all activities and transactions of the operation, be maintained for 5 years, demonstrate compliance with the applicable Standards and be available for review. Records should allow for organic products to be tracked from sale back to origin.*

1. How long do you keep your records?

2. Do you maintain a Complaint Log?

Yes  No

3. What records are utilized for organic livestock production?

4. What records are utilized for **conventional** production?

Not Applicable

**These records must also be available for the inspector.**

### SECTION 9: Additional Comments

### SECTION 10: Affirmation

I affirm that all statements made in this application are true, correct, and complete.

Signature of Operator

Date (M/D/Y)

**Please maintain copies of the Organic System Plan and other supporting documents as part of your record keeping system.**

Submit completed form, including the Livestock Organic System Plan Annual Update, fees and supporting documents to your Chapter Administrator or, if not a Chapter member, to TCO Cert.

Applicant Initials: \_\_\_\_\_ Date: \_\_\_\_\_